

## SUPPLEMENTARY AGENDA

# MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE

Thursday, 5th November, 2020, 7.30 pm - MS Teams (watch it [here](#))

### **Statutory Advisory Committee Members:**

Councillors Patrick Berryman, James Chiriyankandath, Lucia das Neves, Josh Dixon, Scott Emery, Justin Hinchcliffe, Khaled Moyeed, and Elin Weston.

Jane Hutchinson (Alexandra Residents' Association), Ken Ranson (Bounds Green and District Residents' Association), John Crompton (Muswell Hill and Fortis Green Residents' Association), Kevin Stanfield (Palace Gates Residents' Association), Elizabeth Richardson (Palace View Residents' Association), David Frith (The Rookfield Association), Jason Beazley (Three Avenues Residents' Association), and Jim Jenks (Warner Estate Residents' Association).

### **6. MINUTES (PAGES 1 - 8)**

- (i) To approve the minutes of the Statutory Advisory Committee meeting held on 1 September 2020 as a correct record.
- (ii) To note the minutes of the Joint Meeting of the Statutory Advisory and Consultative Committees held on 1 September 2020.
- (iii) To note the minutes of the Alexandra Palace and Park Board meeting held on 14 September 2020 and 20 October 2020.

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Thursday, 05 November 2020

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**MINUTES OF MEETING ALEXANDRA PALACE AND PARK  
BOARD HELD ON MONDAY 14th SEPTEMBER 2020, 7.30 - 9.00  
pm**

**PRESENT:**

**Councillors: Anne Stennett (Chair), Eldridge Culverwell (Vice-Chair),  
Dana Carlin, Nick da Costa, Bob Hare and Sarah Williams**

**Non-Voting Members: Jason Beazley, Duncan Neill, Val Paley and  
Nigel Willmott**

**19. FILMING AT MEETINGS**

The Chair advised that the meeting was being streamed live on the Council's website.

**20. APOLOGIES FOR ABSENCE**

None.

**21. URGENT BUSINESS**

None.

**22. DECLARATIONS OF INTERESTS**

None.

**23. QUESTIONS, DEPUTATIONS OR PETITIONS**

None.

**24. MINUTES**

**RESOLVED that**

- i. The minutes of the Alexandra Palace and Park Board held on 14 January 2020 be approved as a correct record of the meeting; and**
- ii. The minutes of the Alexandra Palace and Park Panels held on 27 February 2020 and 17 July 2020 be approved as a correct record of the meeting.**

**25. TO CONSIDER ANY ADVICE OR COMMENTS FROM RECENT SAC/CC  
MEETINGS**

The Board noted the draft minutes of the SAC & CC meetings held on 1 September 2020 - circulated in advance of the meeting and agreed to review the comments of the SAC & CC in relation to the car park charging proposals during the Board's consideration of item 12.

**26. REPORT FROM THE CHAIR OF THE FRRAC**

**RESOLVED** to note the feedback from the Finance, Resource, Risk and Audit Committee.

**27. CEO'S REPORT**

Louise Stewart, Chief Executive, introduced the report as set out.

Noted in response to questions from the Board:

- ASB – it would be a last resort measure to close the road again. Regular conversations were taking place with the Police to monitor ASB. Powers to enforce by-laws were limited, costly and time-consuming. However, if the Board were minded to approve the car park charging proposals, the infrastructure would be improved to manage fines for cars parked anywhere on site other than a car park.
- Culture Recovery Fund – It was expected that a response to the Trust's grant application would be received in October. The Trust had been successful in raising £850k so far through public campaigning, an application to the National Lottery Heritage Fund (HLHF) and an emergency grant from Haringey Council but there was still a large deficit in the budget.
- The capacity for the Knit and Stitch exhibition would be reduced due to Covid measures, but it was still expected to be a profitable show.
- Diversity & Inclusion work programme – this was still in draft and would likely be brought back to the Board at a workshop to develop the action plan further.

**RESOLVED** to note contents of the report.

**28. END OF YEAR REPORT**

Louise Stewart, Chief Executive, introduced the report as set out. The remit of the Board included monitoring performance against the Outdoor Events Framework and complaints and, as the Trust had made a commitment to the SAC & CC to regularly report on the usage of the Theatre it was relevant that the Board also tracked Theatre performance.

Officers responded to questions from the Board:

Complaints

- Any benchmarking against comparable venues would be difficult due to the unique combination of operations of Alexandra Palace. It may be possible in the future to break down the different areas of operation and benchmark against other venues.
- There were 34 noise complaints reported in 2018-19 compared with 32 in 2019-20.

- Various factors affected sound travel, such as wind direction and where speakers were placed. A noise consultant was on site at every event involving amplified music, to test sound levels at different locations. There had been some sound travel to residential properties in the initial weeks of The Terrace opening and the issues were promptly resolved following discussions with the affected residents.

The team were congratulated on the post-event clean up scores in the report. Ms Stewart advised that there was always room for improvement and that it was important that the Trust was transparent with its stakeholders on its performance against the framework.

### **RESOLVED to note the end of year report**

## **29. CAR PARK CHARGING PROPOSALS**

Louise Stewart, Chief Executive, introduced the report as set out.

The Board noted:

The feedback from the Statutory Advisory Committee (SAC) and Consultative Committee (CC) which was included in the meeting documents pack, including:

- Affordability – parking fees should be kept as low as possible to not disadvantage any particular user groups.
- Impact – of the scheme on surrounding roads should be monitored and mitigated.

That the advice from the SAC & CC aligned with the Board's key priorities as outlined within the initial consultation documents and in the final proposals.

That during the Covid-19 pandemic the Trust introduced the 'donate to park' scheme to support the daily operational costs of its car parks, which had not resulted in displacement of visitor parking on to surrounding streets. Income from the car park charging scheme would cover the costs of operation, and contribute to the furtherance of the charity's objectives. The infrastructure such as ANPR and potential increase of CCTV coverage will have secondary benefits such as improved site-safety and reduced ASB, which may help to reduce the costs of managing the site.

That the Council had advised prior to the meeting that they were satisfied with the Equality Impact Assessment conducted by the Trust (included at appendix G) the Trust will continue to monitor the impact once the scheme was implemented.

The following was noted in response to the Board's questions:

- Feedback from the Charity Commission had not yet been received.
- Analysis demonstrated that a disproportionate number of survey responses were from people who lived in surrounding streets. Some responses received did not accept that the Charity should charge a fee for parking and that the Charity should seek additional income elsewhere.

- The SAC & CC, however, had recognised the Charity's need to raise funds and that the general public were used to paying for parking and supported the proposals.
- In response to the suggestion that parking should be free on Bank Holidays, LS explained that the Trust will have the ability to decide charge free days if it chooses  
but advised the Board against stipulating this as part of any resolution this evening as detailed thinking was required around managing free parking on Bank Holidays, which are often times of increased demand, increased ASB and therefore costs to the Trust.
- Dialogue had taken place specifically with Hornsey and Alexandra Ward Cllrs.
- Hornsey ward councillors had been particularly supportive about the information published by the Trust and, whilst they were not overly concerned with the impact on surrounding roads they recognised that some local people were concerned about this.
- A board member emphasised that commuters caused more problems in the surrounding roads than Park and Palace visitors and that the recommendations before the Board would bring in much needed funds and also assist with managing antisocial behaviour.
- User groups would not be further consulted but, if the scheme was implemented, their feedback would be taken into account, as part of an annual review.

The Board's discussion also included:

- the future of the parking bays along Alexandra Palace Way;
- cycle routes
- the Trust's responsibility to fund maintenance of the road, which is used as a through route by thousands of cars each week;
- changing modes of travel
- that the Council planned to roll out Controlled Parking Zones (CPZs) across the borough.

The Board was keen to ensure the SAC/CC's concerns were taken into account, particularly the advice around ensuring particular groups were not impacted by affordability. The Board noted its duty as charity trustees to ensure that the Park and Palace remained accessible to the public and that it was in the Board's power to ensure any increase to the tariff came before the Board.

### **RESOLVED:**

- i. **To approve, subject to feedback from the Charity Commission, the implementation of the proposed car park charging scheme at Alexandra Palace, in accordance with the proposed tariffs set out on page 4 of Appendix D and the User Group Assessment Summary in Appendix F, and;**
- ii. **To proceed with a formal application to the Charity Commission for an Order under section 105 Charities Act 2011 ("Section 105") to authorise implementation of reasonable parking charges for motorised vehicles at Alexandra Park and Palace (the "Grounds"), and;**

- iii. **That any plans to increase the tariffs should be brought before the Trustee Board for consideration.**

### **30. FRIENDS OF THE THEATRE**

Louise Stewart, Chief Executive, introduced the report as set out. The Board had discussed the future of the Friends of Alexandra Palace Theatre (FOAPT) in workshops, but this was now discussed as part of a formal Board meeting. The purpose of the FOAPT was largely complete in that the theatre had been refurbished and reopened..

The board welcomed the continuation of the group and a close working relationship, but felt that its constitution should be updated to reflect a revised purpose, the changed relationship with the Trust due to the progress made with the theatre, the development in capability of the Trust itself and the increased regulation on charity's and fundraising.

It was important to place on record the value of the FOAPT, and Ms Stewart passed on the Executive Team's particular thanks to Nigel Willmott and Pat Breary. The report recommended that a Trust Board Member as a member of the FOAPT Committee be removed to bring the FOAPT in line with other stakeholder and special interest groups such as the Friends of Alexandra Park.

Nigel Willmott (Chair of FOAPT) explained the position of the FOAPT:

- The Friends of the Alexandra Palace Theatre committee did not think that this change was necessary and it believed that there was still a role for an active group linked to the Alexandra Palace Trust to promote and support the theatre, especially in recent difficult times when the theatre has had to close again.
- Making the change would create administrative and constitutional difficulties, as the Friends group would not be able to hold an AGM in the current circumstances.
- The FOAPT would continue to do all it could to promote and support the successful use and development of the theatre and hoped to work closely with the Trust in the future.

### **RESOLVED**

- i. **To agree that is supported the continuation of FoAPT as a special interest group undertaking activities such as those identified in paragraph 3.7 and on the same basis as other special interest groups associated with the Park and Palace.**
- ii. **To agree to request that, if FoAPT themselves wish to continue as a special interest group, that they revise their constitution to that effect, so that the transition can happen smoothly in a timescale to suit FOAPT and with limited bureaucracy.**
- iii. **To agree to support FoAPT in making the changes, if FoAPT requests support to do so.**

### **31. ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT**

None.

**32. FUTURE MEETINGS**

- 14 December 2020
- 29 March 2021

**33. EXCLUSION OF THE PUBLIC AND PRESS**

**RESOLVED** that the press and public be excluded from the meeting for the consideration of items 16-21 as they contain exempt information as defined in Section 100a of the Local Government Act 1972; Para 3 - information relating to the business or financial affairs of any particular person (including the authority holding that information), and Para 5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

**34. EXEMPT MINUTES**

**RESOLVED** that the exempt minutes of the meetings held on 14 January & 27 February 2020 be approved as a correct record.

**35. EXEMPT AUDIT FINDINGS REPORT**

The recommendations in the report were approved.

**36. EXEMPT FRRAC CHAIR'S REPORT**

The recommendations in the report were approved.

**37. EXEMPT APTL CHAIR'S FEEDBACK REPORT**

The recommendations in the report were approved.

**38. ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT**

None.

CHAIR: Councillor Anne Stennett

Signed by Chair .....

Date .....



## **MINUTES OF MEETING Alexandra Palace and Park Board HELD ON Tuesday, 20th October, 2020, 5.00 - 5.30 pm**

### **PRESENT:**

**Councillors: Mike Hakata (Chair), Elin Weston (Vice-Chair), Nick da Costa, Dana Carlin, Eldridge Culverwell and Bob Hare**

**Non-voting Member: Jason Beazley**

### **39. FILMING AT MEETINGS**

The Chair informed the Board that the meeting was being live streamed on the Council's website.

### **40. APOLOGIES FOR ABSENCE**

None received.

### **41. URGENT BUSINESS**

None.

### **42. DECLARATIONS OF INTERESTS**

None.

### **43. APPOINTMENTS TO COMMITTEES**

Louise Stewart, Chief Executive, introduced the report as set out. The Board were advised that the recommendation to appoint a Chair of the APTL Board should be removed as it was the remit of the APTL Board to appoint a Chair, not the Alexandra Palace and Park Board. It was also suggested that as there were no major programmes or projects currently taking place, the appointments to the Programme Board could be put on hold until it was required.

### **RESOLVED**

- i. To note membership of the Alexandra Park and Palace Statutory Advisory Committee, as listed in Appendix 1;**
- ii. To note the membership of the Alexandra Park and Palace Consultative Committee, as listed in Appendix 1, including the addition of the Three Avenues Residents Association;**
- iii. To appoint Councillors Dana Carlin, Bob Hare and Elin Weston to the Finance, Resource, Risk and Audit Committee (FRRAC);**
- iv. To appoint Councillor Dana Carlin as Chair of FRRAC;**

- v. To appoint Councillors Dana Carlin, Nick da Costa, Eldridge Culverwell and Mike Hakata to act as APTL Company Directors;
- vi. To appoint Councillor Elin Weston as Lead Safeguarding trustee and Lead Whistleblowing trustee.

**44. FUTURE MEETINGS**

14 December 2020

CHAIR: Councillor Mike Hakata

Signed by Chair .....

Date .....